



Job Specification

1. JOB DETAILS:

Position Title:	CAMO Engineer
Reports to:	Continuing Airworthiness Manager
Department:	CAMO
Prepared / Revised on:	November 2021

2. JOB PURPOSE:

The CAMO engineer shall be responsible for ensuring the continuing airworthiness of the ALE fleet by managing day to day activities in terms of technical support to flight crew, scheduled and unscheduled maintenance planning, and managing of technical records i.a.w. PART CAMO requirements

3. JOB DIMENSIONS:

Number of Staff Supervised:	Direct Reports:	Nil
	Total:	Nil

4. KEY ACCOUNTABILITIES:

1. Ensure compliance of continuous airworthiness of the ALE fleet i.a.w. Part CAMO requirements
2. Development and amendment of ALE maintenance programmes
3. Checking and updating of post-flight techlogs
4. Management and archiving of all continuing airworthiness records
5. Co-ordination with flight operations to ensure that they have the required maintenance status for flight scheduling purposes.
6. Organising all scheduled and unscheduled line and base maintenance on ALE Aircraft as required for the safe operation of flights
7. Ensure that all maintenance is carried out in accordance with the approved maintenance programme for that aircraft and is released in accordance with (EU) No 1321/2014, annex II (Part 145).
8. Ensure that all defects reported or discovered during maintenance are corrected by an appropriately approved maintenance organization
9. Ensuring that defect rectifications are to an approved standard or are deferred i.a.w. the MEL / CDL requirements and that no postponement of such a defect is done unless in accordance with an approved procedure.
10. Ensure that the mass and balance statement reflects the current status of the aircraft.
11. Evaluation and scheduling of Airworthiness Directives and any other continued airworthiness requirements such as: CMR's, Life limited Parts, Airworthiness Limitations, etc.
12. Evaluation and scheduling of non-mandatory modifications issued by the aircraft, engine, and component OEMs
13. Management and supervision of maintenance inputs
14. Correction of Audit findings as required
15. Assist in the gathering of data required for the effectiveness and reliability analysis of the aircraft.



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5. FRAMEWORKS, BOUNDARIES, & DECISION-MAKING AUTHORITY:

Reports directly to the continuing airworthiness manager and forms part of the CAMO team. The role requires constant interaction with flight operations and flight crew for the continued operation of the AOC. Any decisions required to be taken for flight dispatch must fall within the stipulated requirements set within the CAME.

Decisions for maintenance scheduling, contract confirmation and document approvals are to be passed through the CAM.

6. QUALIFICATIONS, EXPERIENCE, & SKILLS:

Minimum Qualifications:

- An engineering or aeronautical degree or an Aircraft Maintenance License, B1,B2,C
- Comprehensive knowledge and understanding of EASA regulations including: Part 145 and Part CAMO

Minimum Experience:

- 2 years experience in a similar CAMO role or 5 years experience in a Part 145 organisation

Job-Specific Skills:

- Excellent verbal and written English.
- Report writing and production
- Ability to communicate and to present information clearly and concisely
- Proficient use of industry standard software (CAMP, Skylegs, Centrik)
- Proficient use of Office 365
- Flexible approach to work, to match the operational requirements (weekends and overtime)
- Highly motivated and proactive with a willingness to take initiative
- Excellent organisation skills and able to plan and prioritise effectively

7. COMPETENCIES:

Technical Skills

- Regulatory Knowledge – Level 3
- Aircraft maintenance planning – Level 3
- Risk Assessment – Level 2
- Documentation archiving- Level 3

People Skills

- Communication & reporting – Level 3
- Collaboration & partnering – Level 3
- Influencing Others – Level 1

Level 1 – Foundational, Level 2 – Intermediate, Level 3 – Advanced and Level 4 - Expert

8. TRAINING

Initial Training

- EASA Part-CAMO
- EASA Part CAMO – Safety
- Training and Human Factors
- Aircraft Familiarisation- Gen Fam course
- Air Legislation & Maintenance Program Concepts
- ALE Documentation
- Compliance System Familiarisation
- EASA Part 145 Familiarisation

Recurrent Training

- EASA Part CAMO – Safety
- Training and Human Factors
- Fuel Tank safety Level 2
- EASA Part 145 Familiarisation
- ALE SMS Training(*)

9. APPROVAL:

Accountable Manager

Signature